The Craft of Description

## Exercise #2: Frognot Historical Society

Possible answers

**Descriptive Summary**

**Creator:** Frognot Historical Society (Tex.)

**Title:** Frognot Historical Society records

**Date span:** 1932-2006

**Physical description**: 42 linear feet (84 boxes) and 4 microfilm reels

**Language note**: Materials entirely in English.

**Administrative Information**

**Restrictions on access:** Unrestricted access.

**Terms governing use and reproduction:** Due to the fragile nature of the Society's minutes, researchers are required to use the microfilm copy.

**Additional physical form:** Minutes are also available on microfilm.

**Related materials in other repositories:** Sally Ann Peyton papers, Texas State Historical Society.

**Acquisition information:** Gift, 2006.

**Citation:** Frognot Historical Society records, Rare Book and Manuscript Library, University of Texas

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**Collection Description**

**Biographical/Historical note**

The Frognot Historical Society was founded in 1932 to promote the preservation and appreciation of Frognot and Collin County, Texas history. The Society’s first constitution provided for a Board of Directors composed of a president, a secretary, a treasurer and five additional directors, all elected for one-year terms at the annual business meeting of the Society. In 1937, the society purchased the home of Jack B. Nimble, governor of the state from 1888 to 1894, which now operates as a house museum.

The house, built in 1877, had been the site of the first organized Frog hunt. To raise funds to restore and maintain the house, the Society began to host an annual Frog Ball in 1972. At the $500 per person gala, that has become a major social event in the county, two members, chosen for their outstanding contributions to the Society, reign as Frog King and Queen.

In 1971, three permanent committees were created for the society. The House Committee is responsible for maintaining the property, acquiring furniture and other objects for the house, and training and scheduling the volunteer docents who provide tours of the house dressed in period costumes. The Publicity Committee, which handles all press releases and publishes the annual membership directory, began publishing a quarterly newsletter in 1975. The Frog Ball Committee plans and stages the annual event.

**Scope and content note**

The collection consists of the records of the Frognot Historical Society from its inception in 1932 to 2006. The records include minutes, financial records, committee files, publicity files, scrapbooks, and oral histories. The Board of Directors files include the Society's charter, constitution and bylaws, as well as minutes of their meetings. The committee files include records created by the House Committee and the Frog Ball Planning Committee. The publicity files include press releases, photographs, clippings, membership directories, and newsletters. The scrapbooks include clippings and printed material relating to the Society's activities.

**Arrangement note**

Organized into seven series: (1) Board of Directors files, (2) Financial records, (3) House Committee files, (4) Frog Ball Planning Committee files, (5) Publicity, (6) Scrapbooks, and (7) Oral histories.

Frognot Historical Society

Series arrangement

Series 1 Board of Directors files, 1932-1999

Series 2 Financial records

 Subseries 2.1 Bank statements

 Subseries 2.2 Quarterly financial statements

 Subseries 2.3 Tax returns

Series 3 House Committee files

 Subseries 3.1 Furniture acquisition log

 Subseries 3.2 Furniture acquisition files

 Subseries 3.3 Repair files

 Subseries 3.4 Costume patterns

 Subseries 3.5 Docent records

Series 4 Frog Ball Planning Committee files

 Subseries 4.1 Committee files, 1972-2006

 Subseries 4.2 Frog Ball photographs, 1972-2000

Series 5 Publicity (Public Relations)

 Subseries 5.1 Press releases, 1971-2006

 Subseries 5.2 Photographs, 1950-2006

 Subseries 5.3 Clippings, 1932-2006

 Subseries 5.4 Membership directories, 1932-2006

 Subseries 5.5 Newsletters, 1975-2006

Series 6 Scrapbooks, 1932-2006

Series 7 Oral histories